



2009 Exhibitor Reservation Form

2009 Child Abuse Conference • December 7-8th • Norris Conference Center
4522 Fredericksburg Road • San Antonio, TX

Call 210-675-9000 or email patriciaak@childsafesa.org for availability.

Exhibitor Information – Please Print

Agency/Company Name _____ Organization Type: Non-Profit____ For-Profit____

Address/City/State/Zip _____

Contact Name _____ Phone _____

E-mail _____ Fax _____

1. Will your exhibit be manned? Yes____ No____
(You are not required to man your table. However, please note that neither ChildSafe nor Norris Conference Center will be held responsible for damage/loss of property.)
2. Who will staff your exhibit? Please provide name(s): _____
3. Does your exhibit require access to an electrical outlet? Yes____ No____
(If so, please contact Training/Education Coordinator at 210-675-9000 before sending in reservation form to ensure availability.)
4. Description of product or service that will be displayed/offered: _____

5. Interested in donating an item/service/gift card to our Door Prize Fundraiser at the conference? If yes, please tell us what you would like to donate: _____ **Retail Value:** \$ _____

Would you like more information about our Child Abuse Conference? Visit www.childsafe-sa.org for details.

Payment & Mailing Information: Non-Profit Exhibitor - \$45 For-Profit - \$125

Payment must be received by October 30, 2009. Please mail this form and payment to: ChildSafe, Attn: Training Coordinator, 7130 W. U.S. Hwy 90, San Antonio, TX 78227. You may also fax this form with credit card info to: 210-675-9020, Attn: Training Coordinator. Checks payable to ChildSafe.

Check Enclosed # _____ Visa MC DISC/AMEX

Card Holder Name _____ Signature _____

Card # _____ Expiration Date _____

Total Payment Enclosed / Authorized: \$ _____

Rental Policy Agreement

1. Fee does not include admission into the conference. Exhibitor fees include one table (6') and seating for up to 2 persons. Norris will provide table skirting. Limited overnight storage space for exhibit items (on December 7th only) will be offered upon availability.
2. All exhibits shall be removed from the exhibit area on or before 5pm on the 8th day of December 2009.
3. Exhibitor shall be responsible for any and all damages to property owned by Norris which results from any act or omission by exhibitor.
4. Exhibitor agrees to hold harmless ChildSafe, Norris and its staff, subsidiaries and affiliates from any damages or charges arising from any accident or bodily injury or other occurrences to any person(s), including the exhibitor, its agents, employees and business invitees which arise from exhibitor's occupancy and/or use of the exhibition premises or any part thereof. It is the sole responsibility of the exhibitor to obtain insurance to cover such damages or charges.
5. Signage for exhibitors will not be provided. Signage is exhibitor's responsibility, though optional. Tape, staples, nails or any other fasteners to wall or window surfaces belonging to Norris Conference Center is strictly prohibited.
6. To avoid over duplication of products/services offered at this event, ChildSafe reserves the right to deny potential vendors. If a payment is made and vendor cannot be accepted into the event, a refund in full will be issued.
7. Exhibitors should arrive no sooner than 7:15am for set-up. If possible, we encourage exhibitors be fully set-up by 8am.
7. Non-Discrimination Clause: ChildSafe does not discriminate or permit discrimination against any person or group of persons on grounds of race, color, national origin, gender, religious affiliations, age, marital status, or mental or physical disability.

I have read, understand and agree to the policies outlined above.

Signature _____ / _____ / 09
Date

Conference Supporters:



Norris Conference Center-
Balcones Heights

Methodist
Behavioral
Medicine

For Office Use Only

Date Rcvd:

Ex. No.:

